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Box B1-116
New York, NY 10010-5585
Tel: 646-312-5000
CAPS@baruch.cuny.edu



Contemporary American Business Practices Application Form

Name: _____
Family Name First Name Middle

Date of Birth: _____ Gender: Female Male
Month Day Year

Country of Citizenship: _____ Country of Birth: _____

Overseas Address: _____ City: _____ Country: _____ Zip: _____

Local U.S. Address (if known): _____ City: _____ State: _____ ZIP: _____

Local U.S. Phone (if known): _____ E-mail: _____

Admission Request, please check one:

- Fall Spring Summer

Track/Major, please check one:

- General Track Web Design

I-20 Request (for F-1 Student Visa), please check one:

- New Student—applying from overseas
 Transfer Student—transferring from another school to Baruch College
 New Student—requesting change of non-immigrant status

Shipping, please check one:

- Pick up from ISSC office
 Mail overseas
 Mail within U.S.

Type of Financial Support, please check one

- Student's own original official bank statement on letterhead in English and in U.S. dollars equivalent*
 Overseas family letter of support and original bank statement in English and in U.S. dollars equivalent*
 U.S. sponsor's affidavit of support, original bank statement and proof of income

* An official document, including account number, and present balance

Payment Enclosed, please check one:

- \$400 Tuition Deposit plus a \$125 Application Fee (both fees are non-refundable)

Payment Method, please check one:

- Discover Visa MasterCard American Express Bank Certified Check Money Order

Credit Card Number

Expiration Date

Cardholder's Name (Print)

Cardholder's Signature

CONFIDENTIAL DECLARATION AND CERTIFICATE OF FINANCE

This declaration is for international students who plan to study at Baruch. Before you answer the declaration on this form, look at the chart below that tells you how many U.S. dollars you will need for tuition and other expenses for each academic year. A Certificate of Eligibility (SEVIS I-20) will not be issued until the student and his/her sponsor(s) have signed and returned this form to the CAPS office. The certification is for the entire period of study at Baruch College's Continuing & Professional Studies (CAPS)

ESTIMATE OF EXPENSES FOR AN INDIVIDUAL STUDENT AT CAPS PROGRAM FOR THE ACADEMIC YEAR 2015-2016

EXPENSE	Contemporary American Business Practices Program	Contemporary American Business Practices Program Web Design & Development
Tuition	\$7,900	\$8,900
Living Expenses	\$15,000	\$15,000
Books & Supplies	\$850	\$1,000
TOTAL	\$23,750	\$24,900

MARRIED— Add \$7,500 per year for accompanying husband/wife

CHILDREN—Add \$5,000 per year per accompanying child

THE CURRENT FIGURES ARE SUBJECT TO CHANGE

IF HUSBAND/WIFE OR CHILDREN RESIDE WITH YOU IN THE U.S as your dependents, PLEASE COMPLETE THE FOLLOWING:
 Dependent husband/wife and children of the F-1 student who are seeking entry/reentry to the U.S.: entry/reentry to the U.S.:

Name: Last	First	Date of Birth	Country of Birth	Relationship to Student

Sources of Funds

A. PERSONAL SAVINGS		
<input type="checkbox"/> Student's original bank statement in U.S. dollar equivalent, showing the latest balance.		\$
B. SPONSOR SAVINGS		
1. Your sponsor's original bank statement in U.S. dollar equivalent, showing the latest balance 2. A sponsor's letter (see page 5), which : <input type="checkbox"/> Gives you permission to use said funds for your educational purposes <input type="checkbox"/> States how much of those funds will be used to cover your educational expenses per year 3. Proof that these funds will be available for the entire length of your study Include any 1 of the following: <input type="checkbox"/> Verification of employment on letterhead stationary (If self-employed, income estimated by a bank or private accountant) <input type="checkbox"/> Most recent income tax documentation (For U.S. citizens, this would be the W-2 form or copy of last income tax return filed) <input type="checkbox"/> Property estimate issued by a certified accountant <input type="checkbox"/> Certificate of stocks or bonds		\$
C. YOUR GOVERNMENT (ONLY IF YOU HAVE FUNDS FROM YOUR GOVERNMENT)		
1. How much will your government pay for your expenses while you are at Baruch? 2. What is the name of the government agency that will pay your expenses? <p style="text-align: center;">Name of Government Agency</p> 3. Enclose with this form, a signed copy of your letter of award from the appropriate government agency to certify its accuracy		\$
D. Other Sources of Income (i.e., loans, personal income, or travel grants)		
Please be specific:		

<i>If your sponsor is a company, please submit most recent profit/loss statement</i>		\$
E. LIVING EXPENSES/ROOM & BOARD		
Will you receive living expenses and/or room & board from a friend or relative? If yes, please include: 1. A room & board letter (see page 5) 2. A copy of the deed or lease or rent receipt of property (<i>last 2 months</i>) <i>Living expenses/room & board = \$15,000</i>		\$
TOTAL (A+B+C+D+E)		\$

I/We hereby certify that the above information is accurate and that I/We am/are aware of the full cost of education at Baruch College as outlined on the first page of this form and that the funds are available and will be provided for the entire course of study.

_____ STUDENT'S NAME (PLEASE PRINT)	_____ STUDENT'S SIGNATURE
_____ SPONSOR'S NAME (PLEASE PRINT)	_____ SPONSOR'S SIGNATURE
_____ SPONSOR'S ADDRESS	_____ DATE
	_____ RELATIONSHIP TO STUDENT

Notes Regarding Further Documentation:

- **Official and original documents must be provided**
- **All documents must be in English and in equivalent U.S. dollars. If not possible, translations of documents will be accepted if signed and sealed by an appropriate government or bank official.**
- **All supporting documentation must not be older than 3 months.**

Affidavit of Support Form

I _____, hereby certify that the financial
(Sponsor's Name)

information that I have presented is current and accurate. I am aware of
the full tuition for this program as outlined and give

_____ the authority to use these funds while
(Student's Name)

studying in the United States. I am also taking financial responsibility for
supplying all necessary academic fees, book fees, and living expenses for this
student.

(Sponsor's Signature)