

## FULL-TIME ESL AND TEST PREPARATION PROGRAMS NEW STUDENT APPLICATION

DEAR STUDENT,

PLEASE COMPLETE ALL THE FORMS AND COLLECT ALL THE REQUIRED DOCUMENTS, THEN MAIL THE APPLICATION PACKET (PAPER ORIGINALS) TO THE CONTINUING STUDIES' ADDRESS:

Continuing and Professional Studies  
Baruch College, City University of New York  
One Bernard Baruch Way Box B1-116  
New York, NY 10010-5585

Did you work with an agent/consultant? If yes,

Agency name: \_\_\_\_\_

Agent email: \_\_\_\_\_

WE ARE LOOKING FORWARD TO HEARING FROM YOU!

Family Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_



Date of Birth: \_\_\_\_\_ month \_\_\_\_\_ day \_\_\_\_\_ year

Gender :  Male  Female

Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_

Overseas Address: \_\_\_\_\_

Street

City

Country

U.S. Address: \_\_\_\_\_

Street/Apartment

City, State, Zip Code

**Phone:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**When would you like to begin your studies?** *Please check one (If you are applying to a Test Preparation program, please circle the program name below):*

<b>Academic Intensive English Program</b> <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer
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<b>TOEFL/GMAT/GRE Preparation Program</b>	
<input type="checkbox"/> Fall I	<input type="checkbox"/> Fall II
<input type="checkbox"/> Winter I	<input type="checkbox"/> Winter II
<input type="checkbox"/> Spring I	<input type="checkbox"/> Spring II
<input type="checkbox"/> Summer I	<input type="checkbox"/> Summer II

**I-20 Request (For F-1 Student Visa)** *Please check one:*

- New Student – applying from overseas       New Student – change of non-immigrant status

**I-20 Number of Semesters** *Please check one:*

- 1 semester       2 semesters       3 semesters       4 semesters

**Shipping** *Please check one:*

- Will pick up from ISSC office on Baruch College campus  
 Mail overseas  
 Mail within U.S.

**Type of Financial Support** *Please check one:*

- Student’s own original bank statement\* on letterhead in English and U.S. dollars or local currency.  
 Overseas family letter of support and original bank statement\* on letterhead in English and U.S. dollars or local currency.  
 U.S. sponsor’s affidavit of support and original bank statement\* on letterhead.

\* An official document including account number and present balance.

**Payment Enclosed** *Please check one:*

- \$400 Tuition Deposit (**non-refundable**)     Fall Term     Winter Term     Spring Term     Summer Term

**Payment Method** *Please check one:*

- Certified Bank Check  
 Money Order  
 Credit Card    *Please check:*  American Express     MasterCard     Visa     Discover

**Billing Address**

\_\_\_\_\_

City

State/Province

Zip/Postal Code

Country

**Credit Card Number** \_\_\_\_\_

**Expiration Date** \_\_\_\_\_  
month/year

**Cardholder’s Name** \_\_\_\_\_

**Cardholder’s Signature** \_\_\_\_\_

**CVV (Security Code)** \_\_\_\_\_

***I certify that the information provided in this application is accurate and complete.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**YOU MUST ALSO SUBMIT A COPY OF YOUR PASSPORT WITH YOUR APPLICATION.**

# CONFIDENTIAL DECLARATION AND CERTIFICATE OF FINANCE

This declaration is for international students who plan to study at Baruch. Before you answer the declaration on this form, look at the chart below that tells you how many U.S. dollars you will need for tuition and other expenses for each academic year. A Certificate of Eligibility (SEVIS I-20) will not be issued until the student and his/her sponsor(s) have signed, notarized and returned this form to the International Student Service Center. The certification is for the entire period of study at Baruch College's Continuing & Professional Studies (CAPS).

## ESTIMATE OF EXPENSES FOR AN INDIVIDUAL STUDENT AT CAPS PROGRAM FOR THE ACADEMIC YEAR 2015-2016

PROGRAM		1 SEMESTER	2 SEMESTERS	3 SEMESTERS	4 SEMESTERS
<b>AIEP</b> (full-time ESL)	TUITION	\$ 2,900.00	\$ 5,800.00	\$ 8,700.00	\$ 11,600.00
	LIVING EXPENSES	\$ 3,000.00	\$ 6,000.00	\$ 9,000.00	\$ 12,000.00
	BOOKS & SUPPLIES	\$ 80.00	\$ 160.00	\$ 240.00	\$ 320.00
	<b>TOTAL</b>	<b>\$ 5,980.00</b>	<b>\$ 11,960.00</b>	<b>\$ 17,940.00</b>	<b>\$ 23,920.00</b>
<b>TEST PREPARATION</b> (Intensive TOEFL/GMAT/GRE)	TUITION	\$ 3,600.00	\$ 7,200.00	\$ 10,800.00	\$ 14,400.00
	LIVING EXPENSES	\$ 3,000.00	\$ 6,000.00	\$ 9,000.00	\$ 12,000.00
	BOOKS & SUPPLIES	\$ 25.00	\$ 50.00	\$ 75.00	\$ 200.00
	<b>TOTAL</b>	<b>\$ 6,625.00</b>	<b>\$ 13,250.00</b>	<b>\$ 19,875.00</b>	<b>\$ 26,600.00</b>

### THE CURRENT FIGURES ARE SUBJECT CHANGE

MARRIED—Add \$7,500 per year for accompanying husband/wife  
 CHILDREN—Add \$5,000 per year per accompanying child

IF HUSBAND/WIFE OR CHILDREN RESIDE WITH YOU IN THE U.S., PLEASE COMPLETE THE FOLLOWING:  
 Dependent husband/wife and children of the F-1 student who are seeking entry/reentry to the U.S.:

NAME: FAMILY,	FIRST	RELATIONSHIP TO STUDENT	DATE OF BIRTH	COUNTRY OF BIRTH	COUNTRY OF CITIZENSHIP

**SOURCES OF FUNDS**

<b>A. PERSONAL SAVINGS</b>		
<input type="checkbox"/> Student's original bank statement in U.S. dollar equivalent, showing the latest balance.		\$
<b>B. SPONSOR SAVINGS</b>		
1. Your sponsor's original bank statement in U.S. dollar equivalent, showing the latest balance  2. A sponsor's letter, which: <input type="checkbox"/> Gives you permission to use said funds for your educational purposes <input type="checkbox"/> States how much of those funds will be used to cover your educational expenses per year  3. Proof that these funds will be available for the entire length of your study Include <b>any 1</b> of the following: <input type="checkbox"/> Verification of employment on letterhead stationary (If self-employed, income estimated by a bank or private accountant) <input type="checkbox"/> Most recent income tax documentation (For U.S. citizens, this would be the W-2 form) <input type="checkbox"/> Property estimate issued by a certified accountant <input type="checkbox"/> Certificate of stocks or bonds		\$
<b>C. YOUR GOVERNMENT (ONLY IF YOU HAVE FUNDS FROM YOUR GOVERNMENT)</b>		
1. How much will your government pay for your expenses while you are at Baruch? 2. What is the name of the government agency that will pay your expenses?  <div style="text-align: center;">           _____  <b>Name of Government Agency</b> </div> 3. Enclose with this form, a signed copy of your letter of award from the appropriate government agency to certify its accuracy		\$
<b>D. Other Sources of Income (i.e., loans, personal income, or travel grants)</b>		
Please be specific:  _____ _____ _____		
<i>If your sponsor is a company, please submit most recent profit/loss statement</i>		\$
<b>E. LIVING EXPENSES/ROOM &amp; BOARD</b>		
Will you receive living expenses and/or room & board from a friend or relative? If yes, please include: 1. A notarized room & board letter 2. A copy of the deed or lease or rent receipt of property		\$

**TOTAL (A+B+C+D+E)**

\$ \_\_\_\_\_

I/We hereby certify that the above information is accurate and that I/We am/are aware of the full cost of education at Baruch College as outlined on the first page of this form and that the funds are available and will be provided for the entire course of study.

\_\_\_\_\_  
STUDENT'S NAME (PLEASE PRINT)

\_\_\_\_\_  
STUDENT'S SIGNATURE

\_\_\_\_\_  
SPONSOR'S NAME (PLEASE PRINT)

\_\_\_\_\_  
SPONSOR'S SIGNATURE

\_\_\_\_\_  
\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
DATE

\_\_\_\_\_  
RELATIONSHIP TO STUDENT

**NOTES REGARDING FURTHER DOCUMENTATION—Official and original documents must be provided**

- All documents must be in English and in equivalent U.S. dollars. If not possible, translations of documents will be accepted if signed and sealed by an appropriate government or bank official.
- All supporting documentation must not be older than 3 months.

# Affidavit of Support Form

I \_\_\_\_\_, hereby certify that the financial  
*(Sponsor's Name)*

information that I have presented is current and accurate. I am aware of the  
full tuition for this program as outlined and give

\_\_\_\_\_ the authority to use these funds while  
*(Student's Name)*

studying in the United States. I am also taking financial responsibility for supplying  
all necessary academic fees, book fees, and living expenses for this student.

\_\_\_\_\_  
*(Sponsor's Signature)*

## APPLICATION CHECK LIST

PLEASE MAKE SURE THAT YOUR APPLICATION PACKET INCLUDES EVERYTHING ON THIS LIST:

- COMPLETED APPLICATION FORM WITH A PHOTO ATTACHED
- A COPY OF YOUR PASSPORT
- \$400.00 DEPOSIT PAYMENT
- COMPLETED "CONFIDENTIAL DECLARATION AND CERTIFICATE OF FINANCE"
- FINANCIAL SUPPORT DOCUMENTS (PAPER ORIGINALS)
- FINANCIAL SUPPORT DOCUMENTS TRANSLATED INTO ENGLISH
- AFFIDAVIT OF SUPPORT (IF USING)
- MAIL THE APPLICATION PACKET TO THIS ADDRESS:

**CONTINUING AND PROFESSIONAL STUDIES  
BARUCH COLLEGE, CITY UNIVERSITY OF NEW YORK  
ONE BERNARD BARUCH WAY BOX B1-116  
NEW YORK, NY 10010-5585**